

# Desktop Appraisal Instructions

- 1: Please use form type PTDESK3 from your software package. This is the Pro Teck Desktop form. If this form type is not available in your software package any short 1 page desktop form is acceptable.
- 2: Please review the contract provided.
- 3: Please include all MLS photos available of the subject property.
- 4: Please include available MLS exterior photos for the comparables.
- 5: Please include location map.

If you have questions please contact our Chief Appraiser Rick Garrie at [rickg@unitedstatesappraisals.com](mailto:rickg@unitedstatesappraisals.com) or call 913-213-5048

Thank you,